



Witney Campus Team Leading short course

Team Leading

Looking to improve the efficiency of your organisation? Trying to improve the confidence of your team leaders? Then this course could help. Effective leadership and management skills are critical to an effective organisation. Designed specifically to work with first line supervisors and team leaders with little formal management experience, this course will improve confidence and introduce candidates to the principles of team leading. The course also provides an effective introduction to management skills for those members of your team with ambitions to progress into management.

Course content: Developing yourself as a team leader, motivating the team to perform, communicating information and knowledge, managing yourself and providing direction to the team, team leading responsibilities

For more information about the courses available, or to discuss how else the College could help with your training and development needs, please contact Russell Paul on 01235 216 216 or via email at russell.paul@abingdon-witney.ac.uk.



Course	First Week	Duration
EDI Level 2 Certificate in Team Leading Principles	2 nd Sept 2013	8 weeks

Course runs on Mondays from 9.30am- 1.00pm

How to book

Each course is £250 per person.

Bookings and payments are made over the phone. If you wish to book or pay for one or more of our courses please contact Simon Maisey on 01235 861706 to reserve your place.